

REQUEST FOR PROPOSALS
HILLSBORO ECONOMIC DEVELOPMENT CORPORATION
BILLBOARD CONSTRUCTION

ISSUED: JULY 14, 2009

CLOSING DATE: JULY 24, 2009

The Hillsboro Economic Development Corporation (HEDC) requests proposals from qualified, experienced billboard contractors to make its existing metal frame billboard ready for use in Hillsboro, Texas.

PROJECT DESCRIPTION

- Location: The billboard is located on City property which crosses Interstate 35. The existing frame is on the west side of I-35, south of the Highway 77 interchange (#370) (see map attached).
- Existing structure: The existing metal frame sits on a monopole and is double sided (2 frames back to back). It may need additional metal fabrication to be suitable for attachment of backer boards. It will also need lighting on the bottom on both sides. (See photos attached.)
- Desired use: Top 8' will be used for long-term HEDC marketing of the City, and a lower panel (4') will be used for promoting City events and City pride messages that change periodically. Separate vinyl covers will be used for each. When bottom panel is not in use for City events/messages, it will have a painted surface with a message.
- Electric service: Effort is presently underway to secure an easement for underground electric service to the sign. 1 phase 120/240 voltage will be requested from Oncor.
- TXDOT permit: The City will be responsible for obtaining a TXDOT sign permit, once a proposal has been selected and construction details are finalized.
- Site Access: Arrangements have been made with adjacent property owner for construction access to the site.

SPECIFICATIONS

- Lighting: 3 each side - 400 watt billboard grade halogen light fixtures with remote ballast underhung from existing billboard structure. Illumination would be from the bottom facing up. All lighting arms to be painted to match the existing structure. Wiring from base of pole to lights.
- Metal fabrication: If necessary, fabrication of additional metal framework to hold backer boards. Please discuss approach to this item in proposal. Company should familiarize itself with sign's structural features before submitting proposal.

- Backer boards: Laminated wood backer boards (3/4" Manufactured High Density plywood with Overlamine on 2 sides) with at least 10 year life expectancy OR comparable product
- Sign face dimensions: Each frame is approximately 14' tall by 32' wide overall. Company should inspect sign and verify dimensions before beginning work.
- Trenching for electric line: Oncor specifications: 2" schedule 40 pvc conduit installed in ground, any conduit above ground has to be schedule 80. The trench has to be 24" to the top of pipe. It is estimated that the trench will need to be about 350 feet.
As an option for customer, if your company can provide this service, please show it as a separate potential add-on. If this option is selected, contractor will be responsible for coordinating with Oncor and with owner of an existing underground telecommunications line, for which HEDC will provide contact information.

THE PROPOSAL FORMAT

Please provide a cover letter addressing the following points. Please attach your proposed ITEMIZED cost and materials specifications.

- Your company's experience with metal billboard construction
- 3 references from recent projects
- Approach you suggest for completion of metal frame, if you think necessary
- Date your company would be available to begin work
- Time your company will require to perform task from date of contract award
- Total cost, not to exceed
- Company's willingness to provide proof of insurance or bonding for liability and property damage

A SITE VISIT TO THE EXISTING STRUCTURE IS ENCOURAGED PRIOR TO SUBMITTING PROPOSAL. For questions, please contact Sandra Barner, HEDC Administrator, at 254-582-5776. Photos of existing sign frame and site location aerial are attached.

RESPONSES:

Please provide responses by Friday, July 24 at 5:00 PM

By US mail to:

Sandra Barner
City of Hillsboro
Marketing and Development Administrator
P.O. Box 568
Hillsboro, Texas 76645

-OR-

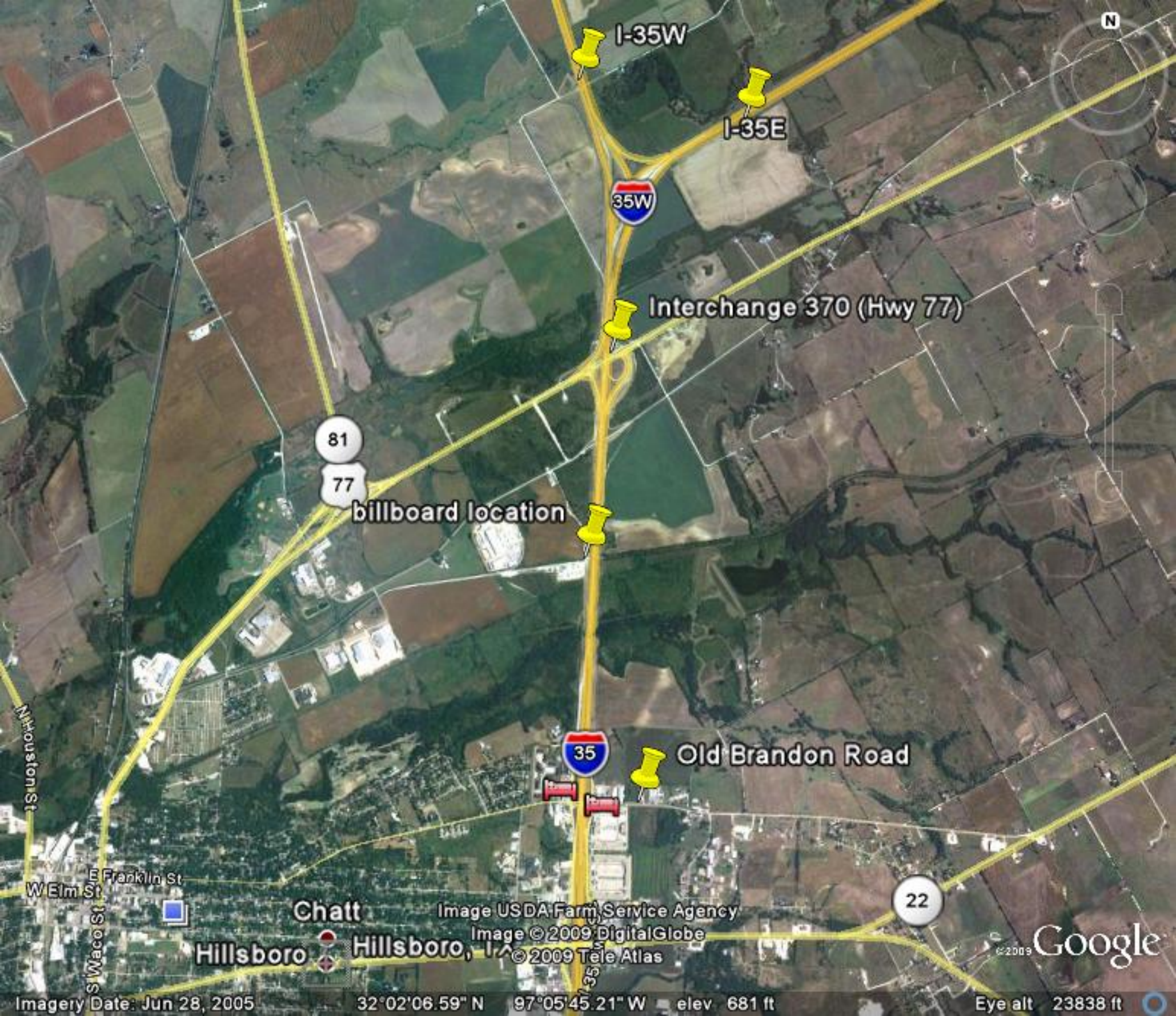
By delivery to:

Sandra Barner
City of Hillsboro
Marketing and Development
214 E. Elm Street
Hillsboro, Texas 76645

OR by email to: hcdc@hillsborotx.org

Thank you for your interest in this project. The HEDC reserves the right to withdraw this request, to modify and reissue it if new information becomes available that would materially influence proposals, or to reject all proposals. It also reserves the right not to be limited to selecting lowest cost proposal.

If HEDC selects a contractor from this solicitation, it is HEDC's desire to award the contract by July 31, 2009.



I-35W

I-35E



Interchange 370 (Hwy 77)

81

77

billboard location



Old Brandon Road

22

Chatt

Hillsboro

Hillsboro, IA

Image USDA Farm Service Agency
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